



## BHANDARI HOSIERY EXPORTS LIMITED

REGD. OFFICE: BHANDARI HOUSE, VILLAGE MEHARBAN, RAHON ROAD,  
LUDHIANA-141007 (PUNJAB) (INDIA)

PHONES: +91-88720-16410, FAX : +91-161-2690394, E-mail : bhandari@bhandariexport.com  
Web: [www.bhandariexport.com](http://www.bhandariexport.com) Corporate Identification No. / CIN: L17115PB1993PLC013930

### POSTAL BALLOT NOTICE

(Pursuant to Sec.110 of the Companies Act, 2013 read with Companies (Management & Administration) Rules, 2014)  
(Postal Ballot Notice Sr. No. 01/2015-16/PB)

Dear Member(s),

Notice is hereby given pursuant to section 110 of the Companies Act, 2013 (the "Companies Act") read with Companies (Management and Administration) Rules, 2014 (the "Rules") including any statutory modification or re-enactment thereof for the time being in force and pursuant to other applicable Laws and Regulations, that Bhandari Hosiery Exports Limited (the "Company") is seeking consent of its members for the Special Business to be transacted through Postal Ballot for the following purposes:

- 1) Sub-division of equity shares of the Company from Rs.10/- (Rupees ten only) each to Rs.1/-(Rupee One only) each.**
- 2) Alteration of Capital Clause of Memorandum of Association.**

In terms of Sec.110 of the Companies Act read with the Rules, the items of business set out in this Notice can be passed by Postal Ballot.

Accordingly, the Company is seeking approval of its members in respect of the above matter(s) through Postal Ballot/electronic Voting. The Resolution(s) and the relevant Explanatory Statement(s) setting out the material facts and the reasons for the Resolution(s) are appended along with a Postal Ballot Form for your consideration.

Members may note that the Company is providing voting through Postal Ballot. Only shareholders entitled to vote are entitled to fill in the Postal Ballot form and send it to the Scrutinizer or vote through the e-voting facility offered by the Company. Any other recipient of this Notice who has no voting rights should treat this Notice as intimation only. The Company has appointed M/s Rajeew Bhambri & Associates, Company Secretaries, Ludhiana, as Scrutinizer for conducting the postal ballot process, in a fair and transparent manner.

Members have the option to vote on Resolutions either through postal ballot or E-voting.

#### Postal Ballot:

If you are voting through Postal Ballot Form, you are requested to carefully read the instructions in the accompanied Postal Ballot form and return the same along with Assent (FOR) or Dissent (AGAINST) in the attached self addressed postage prepaid envelope so as to reach the Scrutinizer before 05.00 P.M. on 27.01.2016. Please note that any Postal Ballot form(s) received after the said date will be treated as not having been received.

#### E-Voting:

In Compliance with the provisions of Section 110 of the Act read with rules made there under, further read with Listing Agreement/ SEBI (Listing Obligations and Disclosure Requirements ) Regulations, 2015, since the business is to be transacted through postal ballot which includes e-voting, the Company is offering e-voting facility to all its members to enable them to cast their votes electronically instead of voting through postal ballot. Please note that e-voting is optional. In case Members has voted through e-voting as well as through postal ballot, the voting through e-voting shall be considered and voting through postal ballot shall be ignored. CDSL will be facilitating e-voting to enable the members to cast their votes electronically. Members desiring to opt for e-Voting are requested to read and follow the instructions on e-voting enumerated in the notes to the Notice.

The voting through Postal Ballot/e-voting will commence **on Tuesday, the 29<sup>th</sup> day of December, 2015 at 09.00 A.M. and ends on Wednesday, the 27<sup>th</sup> day of January, 2016 at 05.00 P.M.**

The Scrutinizer will submit his report to the Chairman & Managing Director of the Company or in his absence , to Mr. Vikas Nayar, Director of the Company after completion of the Scrutiny. The results of Postal Ballot will be announced on Friday, the 29<sup>th</sup> day of January, 2016 at 05.00 P.M. at the Registered Office of the Company. The resolution(s) will become effective on and from the date of announcement of result of the Postal Ballot. In addition to the results being communicated to Stock Exchanges, the results of the Postal Ballot along with the scrutinizers report will also be placed on the Company's website viz., [www.bhandariexport.com](http://www.bhandariexport.com). The Members are requested to consider and if thought fit, pass the following Resolution(s):



## **SPECIAL BUSINESS:**

### **1. Sub-Division of equity shares of the Company from Rs.10/- (Rupees ten only) each to Rs. 1/- (Rupee One ) each:**

To consider, and, if thought fit, to pass the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Sec.13, 61, 64 and other applicable provisions, if any, of the Companies Act, 2013 and the relevant rules made thereunder including the statutory modification(s) or re-enactment(s) thereof for the time being in force and enabling provisions of the Articles of Association of the company and subject to such approvals, consents, permissions and sanctions as may be necessary from the authorities concerned, each equity share of nominal value of Rs. 10/- (Rupees Ten only) each of the company be sub-divided into 10 (ten) equity shares of nominal value of Rs. 1/- (Rupee One only) each and consequently, the Authorized Share Capital of the Company of Rs. 25,00,00,000/- ( Rs. Twenty Five Crores) divided into 2,50,00,000 (Two Crores Fifty Lacs) Equity Shares of Rs. 10/- (Rupees Ten) each would be subdivided into and shall comprise of Rs. 25,00,00,000/- ( Rs. Twenty Five Crores) divided into 25,00,00,000 (Twenty Five Crores) equity shares of Rs.1/- (Rupee One only) each with effect from the record date to be determined by the Company for this purpose.”

**“RESOLVED FURTHER THAT** pursuant to the sub-division of the equity shares of the Company, all the issued, subscribed and paid up equity shares of nominal value of Rs. 10/- (Rupees Ten only) each of the company existing on the record date to be fixed by the Company shall stand sub-divided into equity shares of nominal value of Rs.1/- (Rupee One only) each fully paid up”.

**“RESOLVED FURTHER THAT** upon the sub-division of the Equity Shares as aforesaid, the existing Share Certificate(s) in relation to the existing equity shares of the face value of Rs. 10/- each held in physical form shall be deemed to have been automatically cancelled and be of no effect on and from the Record Date and the Company may without requiring the surrender of the existing Share Certificate(s) directly issue and dispatch the new Share Certificate(s) of the Company, in lieu of such existing issued Share Certificate(s) and in the case of the Equity Shares held in the dematerialized form, the number of sub-divided Equity Shares be credited to the respective beneficiary accounts of the Shareholders with the Depository Participants, in lieu of the existing credits representing the Equity Shares of the Company before sub-division and the Company shall undertake such corporate actions as may be necessary in relation thereto”.

**“RESOLVED FURTHER THAT** the Board of Directors of the Company (“the Board”) (which expression shall also include a duly authorised Committee thereof) be and is hereby authorised to take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise in relation to the above and to settle all matters arising out of and incidental thereto and to execute all deeds, applications, documents and writings that may be required, on behalf of the Company and generally to do all such acts, deeds, matters and things and to give from time to time such directions as may be necessary, proper, expedient or incidental for the purpose of giving effect to this Resolution and to delegate all or any of the powers herein vested in the Board to any Director(s), Officer(s) of the Company as may be required to give effect to this above resolution”.

### **2. Alteration of Capital Clause of Memorandum of Association:**

To consider, and, if thought fit, to pass the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to Section 13 read with 61 and all other applicable provisions, if any, of the Companies Act 2013 and the rules made there under (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and subject to such other approval(s) from the concerned authorities, the existing Clause V of the Memorandum of Association of the Company be substituted with the following new Clause:

**V. The Authorized Share Capital of the Company is Rs. 25,00,00,000/- ( Rs. Twenty Five Crores) divided into 25,00,00,000 (Twenty Five Crores) equity shares of Rs.1/- (Rupee One only) each .”**

**“RESOLVED FURTHER THAT** the Board of Directors of the Company (“The Board”) which expression shall also include a duly authorised Committee thereof) be and is hereby authorised to take such steps as may be necessary for obtaining approvals, statutory, contractual or otherwise, in relation to the above and to settle all matters arising out of and incidental thereto and to make necessary changes in the capital clause of the Memorandum of Association of the company and execute all such agreements, documents, instruments and writings as may be required including filing of requisite forms, files, reports, returns and documents, on behalf of the company and generally to do all such acts, deeds, matters and things and to give, from time to time, such directions as may be necessary, proper, expedient or incidental for the purpose of giving effect to this



Resolution and to delegate all or any of the powers herein vested in the Board, to any Director (s) or Officer(s) of the company as may be required to give effect to the above resolution”.

**By Order of the Board  
For BHANDARI HOSIERY EXPORTS LIMITED  
SD/-  
(NITIN BHANDARI)  
CHAIRMAN & MANAGING DIRECTOR**

**Place: LUDHIANA**

**Date : 15<sup>TH</sup> DECEMBER, 2015**

**Notes:**

1. Explanatory Statement and reasons for the proposed Special Businesses pursuant to Section 102(1) read with Section 110 of the Companies Act, 2013 are given hereunder.
2. All documents referred to in the Notice are open for inspection at the Registered Office of the Company during office hours on all working days.
3. The Notice is being sent to all the Members whose names would appear in the Register of Members / Record of Depositories as on Friday, the 18<sup>th</sup> December, 2015. Voting rights shall be reckoned on the paid-up value of the shares registered in the name(s) of members as on 18<sup>th</sup> December, 2015.
4. The notice is being sent to all the members by post / courier (and electronically by email to those members who have registered their email IDs with the Company), whose names appear in the Register of Members / Record of Depositories as on 18<sup>th</sup> December, 2015 and these will be considered for voting.
5. The voting through Postal Ballot/e-voting will commence on **Tuesday, the 29<sup>th</sup> day of December, 2015 at 09.00 A.M. and ends on Wednesday, the 27<sup>th</sup> day of January, 2016 at 05.00 P.M.**
6. A member who has not received the Postal Ballot Form may request the Company for a duplicate form. The Postal Ballot Form/duplicate Postal Ballot Form duly completed in all respects, should reach the Scrutinizer before 5.00 P.M. on or before 27.01.2016. The Postal Ballot received after the said date will be treated as not having been received.
7. Resolutions passed by the members through Postal Ballots are deemed to have been passed effectively at a General Meeting of the Members. The Special Resolution shall be declared as passed, if the number of votes cast in favour of the Resolution is not less than three times the number of votes cast against the Resolution.
8. In compliance with the provisions of Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014, the Company has also extended e-voting facility as an alternate for its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form.
9. The members have option to vote either through e-voting or through the physical Postal Ballot form. If a member opts for e-voting, then he/she should not vote by Postal Ballot also and vice-versa. However, in case members cast their vote, via physical Postal Ballot and e-voting, then voting through e-voting shall prevail and voting done by physical Postal Ballot shall be treated as invalid.
10. The Board of Directors of the Company has appointed M/s Rajeev Bhambri & Associates, Company Secretaries, Ludhiana, as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner and to receive and scrutinize the completed ballot papers from the Members. After completion of his scrutiny, the Scrutinizer will submit his report to the Chairman & Managing Director of the Company.
11. The Resolutions will be taken as passed effectively on the date of announcement of the result by the Chairman & Managing Director or other director of the Company authorized for the purpose, if the result of the Postal Ballots indicates that the requisite majority of the Shareholders had assented to the Resolutions. The result of the Postal Ballot will be declared on 29.01.2016 at the Registered Office of the Company. After declaration, the results of the Postal Ballot along with the scrutinizers report will also be placed on the Company's website [www.bhandariexport.com](http://www.bhandariexport.com) besides communicating the same to BSE Limited where the shares of the Company are listed.
12. The Postal Ballot form and the postage prepaid self-addressed Business Reply Envelope are enclosed for use of members. Members are requested to carefully read the instructions printed on the backside of the Postal Ballot Form before exercising their vote.

**Voting for transaction of Business/Voting Through Electronic Means/ Instructions for E-Voting**

The business as set out in the Notice may be transacted and that :

- (A) In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Listing Agreement/ SEBI (Listing Obligations and Disclosure Requirements ) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote at by electronic means and the business may be transacted through e- Voting Services. The facility of casting the votes by the members using an electronic voting is being provided by Central Depository Services (India) Limited (CDSL)
- (B) The e-voting period commences on **Tuesday, the 29<sup>th</sup> day of December, 2015 at 09.00 A.M. and ends on Wednesday, the 27<sup>th</sup> day of January, 2016 at 05.00 P.M.** During this period, Members of the Company, holding shares both in physical form or in dematerialized form, as on the cut-off date (record date) i.e. 18.12.2015 may cast their vote by e-voting. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

**Instructions for E-Voting**



- (i) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (ii) Click on Shareholders.
- (iii) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

<b>For Members holding shares in Demat Form and Physical Form</b>	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number printed on address sticker/ Postal Ballot / Mail, in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio. <ul style="list-style-type: none"> <li>• Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN for the relevant BHANDARI HOSIERY EXPORTS LIMITED on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvi) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Note for Non – Individual Shareholders and Custodians
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xviii) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or members may even write to Company Secretary at Bhandari House, Vill. Meharban, Rahon Road, Ludhiana-141007, Ph. 8872016410 email [gurinder@bhandariexport.com](mailto:gurinder@bhandariexport.com) regarding the grievance connected with voting by electronic means.





## **BHANDARI HOSIERY EXPORTS LIMITED**

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### **EXPLANATORY STATEMENT UNDER SECTION 102 (1) OF THE COMPANIES ACT, 2013**

#### **Item No.1 and 2:**

The Authorized share capital of the Company is Rs. 25,00,00,000/- ( Rs. Twenty Five Crores) presently divided into 2,50,00,000(Two Crores Fifty Lacs) Equity Shares of Rs. 10/- (Rupees Ten) each. The paid up share capital of the company is Rs. 14,65,26,950/- (Rupees Fourteen Crores Sixty Five Lacs, Twenty Six Thousand Nine Hundred Fifty ) divided into 1,46,52,695 equity shares of Rs. 10/- (Rupees ten) each. As the members are aware, the equity shares of your company are listed on the BSE Limited (BSE) and are also regularly traded on the said Exchange. In order to improve the liquidity of the Company's shares and to encourage the participation of small investors, it is proposed to sub-divide the nominal value and paid-up value of (Authorised, Issued, Subscribed and paid-up) of the company from one equity share of Rs.10/- [Rupees ten only] each in to 10 equity shares of Rs. 1/- (Rupee one only) each.

The aforesaid sub-division of equity shares of Rs 10/- each into equity shares of Rs. 1/- each would also require amendment to existing Capital Clause V of the Memorandum of Association of the company.

On approval of the Resolutions set out at Item Nos.1 and 2, the Board of Directors shall fix the record date for the purpose of ascertaining the list of members whose shares shall be sub-divided, as proposed above and the same shall be notified to the members through appropriate medium. Pursuant to the provisions of Section 13, Section 61 and other applicable provisions of the Companies Act, 2013, approval of the members is required for sub-division of shares and consequent amendment to Clause V of the Memorandum of Association of the Company.

The Board accordingly, recommends the Resolutions at item No. 1 and 2 of this Notice, for approval of the Members by way of Special Resolutions.

A copy of the Memorandum of Association and Articles of Association along with proposed amendments will be open for inspection by the Members at the Registered Office of the Company during business hours on all working days upto the declaration of Results of Postal Ballot.

None of the Directors, Key Managerial Personnel of the Company and their relatives is concerned or interested, financially or otherwise, in the Resolutions, except to the extent of equity shares held by them in the Company.

**By Order of the Board  
For BHANDARI HOSIERY EXPORTS LIMITED**

**Place: LUDHIANA  
Date : 15<sup>TH</sup> DECEMBER, 2015**

**SD/-  
(NITIN BHANDARI)  
CHAIRMAN & MANAGING DIRECTOR**



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Web: [www.bhandariexport.com](http://www.bhandariexport.com) Corporate Identification No. / CIN: L17115PB1993PLC013930

### POSTAL BALLOT FORM

(Please read carefully the instructions before completing the Form)

SERIAL NO:.....

1.	Name(s) of shareholder (s) (including Joint holders, if any)	
2.	Registered Address of the Sole/ First named shareholder	
3.	Registered Folio Number / DP ID No. /Client ID No* (*Applicable to Shareholders holding shares in dematerialized form)	
4.	Number of Equity Share(s) held	

I/We hereby exercise my/our vote in respect of the Special Resolutions to be passed through Postal Ballot for the business stated in the Notice of the Company dated 15<sup>th</sup> December, 2015 by sending my/our assent or dissent to the said resolutions by placing the tick (✓) mark at the appropriate column below:

(Important Note for Voting: To ensure valid and proper voting on the Ballot Paper, please: i) Fill in Column (1) for the number of shares being voted, ii) Tick (✓) in Column (2) for voting (FOR) and/or Tick (✓) in Column (3) for voting (AGAINST) and iii) Sign this Ballot Paper and post it in the pre-paid envelope)

Item no.	Resolution	Number of shares (1)	I/We assent to the resolution (2)	I/We dissent to the resolution (3)
1.	Special resolution under section 61(1)(d), 64 and other applicable provisions, if any, of the Companies Act, 2013 and the allied Rules framed thereunder, for the Sub-Division of the Equity Shares of the company from the Face value of Rs.10/- to Face value of Re.1/- per share.			
2.	Special Resolution under Section 13 and 61 and other applicable provisions, if any, of the Companies Act, 2013 and the allied Rules framed thereunder, for the Alteration of Capital Clause of the Memorandum of Association of the Company.			

Place:

Date:

Signature of the Shareholder/ Authorized Representative



## INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot is requested to carefully read the instruction and return the Postal Ballot Form duly completed along with the assent (for) or dissent (against), in the enclosed self addressed Business Reply Envelope so as to reach the Scrutinizer on or before the end of working hours, i.e., 5:00 p.m., on Wednesday, the 27<sup>th</sup> day of January, 2016 to be eligible for being considered, failing which, it will be treated as if no reply has been received from the members. Postage will be borne and paid by the Company. Envelope containing Postal Ballot, if sent by courier/registered post/speed post or by hand at the expense of the Registered Shareholder will also be accepted. No other Form or photocopy of Postal Ballot form is permitted.
2. The self-addressed business reply envelope bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
3. Incomplete, unsigned or incorrectly filled Postal Ballot Forms are subject to rejection by the Scrutinizer .
4. The Scrutinizer's Decision on the validity of Postal Ballot shall be final.
5. The voting rights of the members shall be in proportion to their shares in the total paid-up equity share capital of the company as on 18.12.2015.
6. There will be only one postal ballot form for every folio irrespective of the number of joint shareholder(s).
7. This form should be duly completed and signed by the Member. In case of joint holding, this form should be completed and signed [as per the specimen signature registered with the Company or furnished by NSDL / CDSL to the Company, in respect of shares held in the physical form or demat form respectively] by the first named Member and in his absence, by the next named joint Member.
8. A Shareholder may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form, i.e. 27.01.2016.
9. In case of shares held by Companies, Trusts etc the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authority, with signatures of Authorized Signatories.
10. The votes should be cast either in favour of or against by putting the (✓) mark in the column provided for assent or dissent. Postal Ballot Forms bearing tick mark in both the column will be render the form and vote contained therein invalid.
11. The exercise of vote through Postal Ballot is not permitted through a proxy.

